



Shipping Instructions and Tariff

iGB L!ve,
ExCel London, 1st-2nd July 2026

iGBLIVE26
SAVE THE DATES
1-2 JULY 2026 | EXCEL, LONDON
#iGBLIVE26

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MyFairLOG: how to make a booking



Planning an event can be complex, but with our platform logistics can become a breeze.

[myFairLOG →](https://fairlog.kuehne-nagel.com/login)

<https://fairlog.kuehne-nagel.com/login>

Book your services online



Transport: arranging transport from your door to exhibition stand or vice versa



Storage: temporary storage of your empty or full case goods during the exhibition



Onsite lifting: for reloading / positioning of goods from your vehicle to stand or vice versa



Equipment: rental of various specialist material handling equipment

How it works



- 1 Log in:** visit the expo and event logistics platform and log in securely
- 2 Select services:** choose from unloading, reloading, empty case storage, or stand repositioning
- 3 Book:** provide event details, select dates, and quantities
- 4 Track:** monitor your orders in real time

Efficient traffic bookings for iGB L!ve 2026



All vehicles accessing site will need to be pre booked into ExCel London traffic management system.

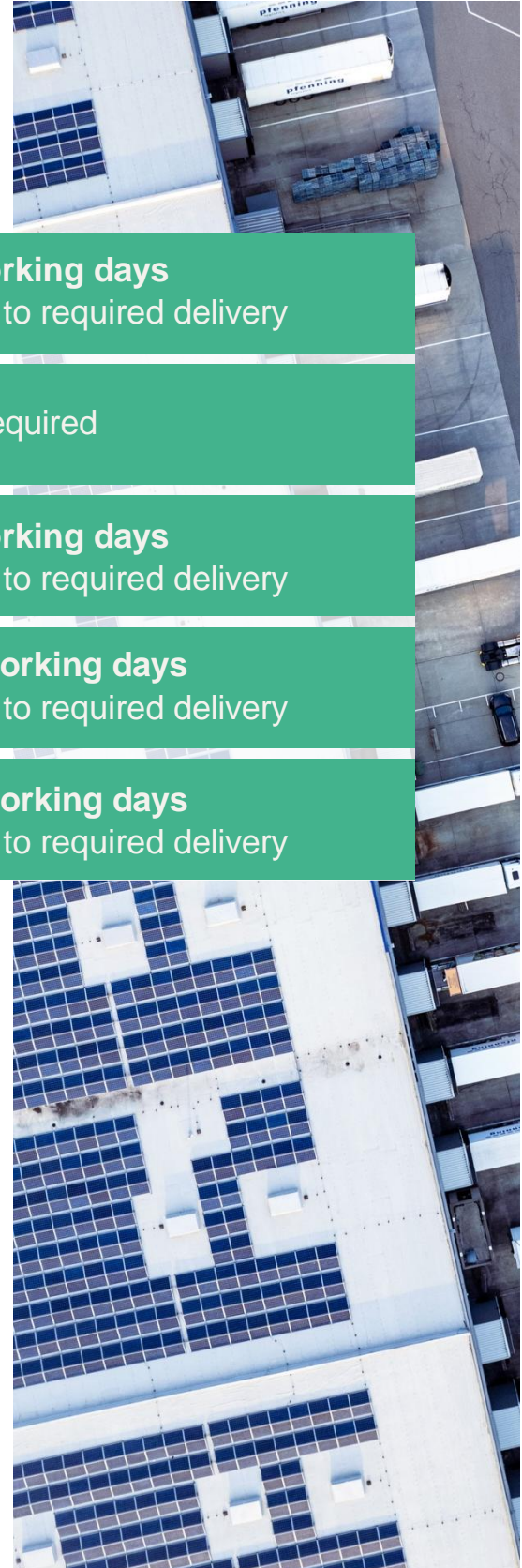
All drivers will need to display their vehicle access pass in their windscreen.



ExCel London Voyager Bookings

<https://voyagecontrol.com/excellondon>

Shipping deadlines



Airfreight to LHR Airport

7 working days
prior to required delivery



Roadfreight:
direct unload / load

As required



Roadfreight:
advanced warehouse

5 working days
prior to required delivery



Seafreight (LCL) at London
Gateway port

15 working days
prior to required delivery



Seafreight (FCL) at London
Gateway port

10 working days
prior to required delivery



Pre-alerts

All pre-alerts must be submitted via email directly to the contact details provided at least **5 working days** (weekdays) prior to the shipment arriving.

Email: uk.clariongamingevents@Kuehne-Nagel.com



Airfreight tariff

	Import / export clearance per ATA carnet (document issue fee not included)	£175.00 per clearance
	Temporary / export customs clearance (temporary and definitive imports are cleared separately)	£175.00 per entry, per exhibitor
	Temporary import bond fee	1.5% CIF value £100.00 per shipment, per exhibitor
	Additional customs tariff HS code	£10.00 per HS code
	Customs examination	£100.00 per shipment
	Import VAT / duty	As per outlay +10%
	Inbound Airline Handling	£0.85 per KG £200.00 minimum
	Transport from airport to booth (per kg) Chargeable weight: 1cbm = 200kg	£55.00 per cbm or 200KG £350.00 minimum
	Airport arrival fees	£100.00 per AWB
	Airline Storage (As Incurred)	Plus 10%

*Exclusions apply such as: airport/port storage, demurrage, THC



Seafreight tariff

	Import / export clearance per ATA carnet (document issue fee not included)	£175.00 per clearance
	Temporary / export customs clearance (temporary and definitive imports are cleared separately)	£175.00 per clearance
	Temporary import bond fee	1.5% CIF value £75.00 per clearance
	Additional customs tariff HS code	£10.00 per HS code
	Customs examination	£100.00 per shipment
	Import VAT / duty	As per outlay +10%
	LCL Terminal Fee : At cost	Plus 10% Advancement Fee
	From free arrival at port to fairground delivered on booth per way	£895.00 per container (20' container) £895.00 per container (40' container)
	Additional FCL Terminal Fee	£275.00 per container
	LCL transfer from port to advanced warehouse & delivered to stand (and vice versa) 1cbm = 333kg	£100.00 per cbm (min. 3cbm)

*Exclusions apply such as: airport/port storage, demurrage, THC



Customs

	Import / export clearance per ATA carnet (document issue fee not included)	£175.00 per Clearance
	Temporary / export customs clearance (temporary and definitive imports are cleared separately)	£175.00 per entry, per exhibitor
	Permanent / export customs clearance up (temporary and definitive imports are cleared separately)	£175.00 per entry, per exhibitor
	Temporary import bond fee	1.5% CIF value, minimum £100.00 per shipment, per exhibitor
	Additional customs tariff HS code	£10.00 per HS code
	Customs examination	£100.00 per shipment
	Import VAT / duty	As per outlay +10%



Advanced Warehouse



Receipt into warehouse & interim storage & vice versa

Chargeable weight (per 100kg): 1m³ = 333kg)

£20.00 per cbm (min. 3cbm) – per shipment per exhibitor



Transport to venue and delivery to booth & vice versa

Chargeable weight (per 100kg): 1m³ = 333kg)

£20.00 per cbm (min 3cbm) - per shipment per exhibitor



Interim Storage

Applicable for shipments delivered 2 weeks+ ahead of delivery to stand date/ collected 2 weeks+ after collection from stand date

£1 per day, per 100KG



Onsite Charges

	<p>Forklift & driver to unload from vehicle to stand OR Forklift & driver to reload from vehicle to stand (FTL = 60cbm) (HTL = 30cbm)</p>	<p>£15.00 per 1m³ / 333kg (minimum £45.00)</p>
	<p>Forklift & driver to assist with stand erection / dismantling only (up to 3T forklift)</p>	<p>£35.00 per hour / part hour (minimum £140.00)</p>
	<p>Forklift & driver to assist with stand erection / dismantling only (over 3T forklift)</p>	<p>Price on application</p>
	<p>Service Personnel (unskilled labourer)</p>	<p>Price on application</p>
	<p>Multiple stand deliveries</p>	<p>£50.00 per additional stand</p>



Storage

	<p>Standard empty packaging storage Returned to stand ASAP after Priority Storage. You may be asked to indicate return day.</p>	<p>£30.00 per 1m³ (minimum £90.00)</p>
	<p>Priority empty packaging storage Storage returned ASAP breakdown evening. Volume & items stored are limited.</p>	<p>£50.00 per 1m³ (minimum £150.00)</p>
	<p>Full Good storage (Ladders, Equipment etc.)</p>	<p>£50.00 per 1m³ (minimum £150.00)</p>
<p>All Storage to be rounded up per piece to the nearest cubic metre on each collection.</p>		

All Storage booked on final day of build incur a 50% late booking fee.

Ancillary charges & exclusions



Overtime surcharges:

Saturday **+50%**

Sunday **+100%**

Public holiday **+100%**

Evening / Night Surcharge 1800-0800 **+50%**



Late booking surcharge: **50%**

Applicable after 19/06/26



File & intervention fee: **£70.00**

Per order



Advanced warehouse late arrival surcharge: **25%**

Applicable after 5 working days prior to date of required services.



Cancellation fee: **100%**

Effective 48hrs prior to service day.



Exclusions:

Insurance, VAT, duties & taxes (if incurred), additional customs inspection, secondary screening, wait time, demurrage, DG shipment handling

Subject to BIFA Standard Trading Terms - available on request

Subject to Kuehne + Global Trade Control Clause - available on request



Seafreight

All consignments should be sent on a freight prepaid basis to KN nominated UK port and consigned as follows:

Consignee: seafreight

EXCEL LONDON

For: Name of the event / Exhibitor name,
KN nominated UK Port

Notify:

iGB L!ve 2026

"Exhibitor name" / "Stand No / KN booking reference"

Ctc : Noah Hardy

Telephone: + 44 (0) 7570 344715



Airfreight

All consignments should be sent on a freight prepaid basis to LHR airport and consigned as follows:

Consignee: airfreight MWAB

EXCEL LONDON

For: Name of the event / Exhibitor name

Olympia London, Hammersmith Rd,
London W14 8UX

Notify:

iGB L!ve 2026 "Exhibitor name" /
"Stand No / KN booking reference"

Ctc : Noah Hardy

Telephone: + 44 (0) 7570 344715



Roadfreight

All consignments should be sent on a freight prepaid basis to the following address:

Consignee: roadfreight (via warehouse)

Kuehne+Nagel Ltd Expo +
Events Logistics
iGB L!ve 2026
For: Exhibitor name / Booth nr
C/O Delamode Anglia Ltd, International
Cargo Centre, Blackwater Close, Fairview
Industrial Estate Rainham, Essex, RM13
8UA

Notify:
iGB L!ve 2026
“Exhibitor name / “Stand No / KN
booking reference”
Ctc: Noah Hardy
Telephone: + 44 (0) 7570 344715

Consignee: roadfreight (direct)

Kuehne+Nagel Ltd
Expo + Events Logistics
iGB L!ve / Exhibitor Royal Victoria
Dock, 1 Western Gateway, London
E16 1XL

Notify:
iGB L!ve 2026
“Exhibitor name” / “Stand No / KN
booking reference”
Ctc : Noah Hardy
Telephone: + 44 (0) 7570 344715

Roadfreight must be pre-booked
prior to arrival.

Please refer to the traffic management
guidelines on page 6 of this document
on how to make a traffic booking.
Vehicles attempting to access site
directly, without an access pass will be
turned away.

It is not the responsibility of
Kuehne+Nagel to book in vehicles.

General information

+ For temporary imports, it is **highly recommended** to ship via **ATA carnet** due to restrictions for temporary imports & necessary customs checks.

+ Permanent & temporary items will require **separate commercial invoices** for customs purposes, **cannot** be consolidated onto one document & must be **packed separately**.

+ Failure to comply with the relevant instructions within this document may cause **undue delays** and may lead to **additional expense**.

+ Please refer to the **traffic management guidelines** on page 6 of this document on how to make a booking. Please ensure your driver arrives with the **pre-assigned Kuehne+Nagel reference**.

+ All wooden packing materials that enter the EU must conform to the **international standard ISPM-15**, and should be free of bark and treated; showing the IPPC stamp to confirm the ISPM-15 standard.



All document checks and pre-alerts to be emailed to Kuehne+Nagel Ltd for necessary approvals



Invoice should be addressed as follows:

iGB Live 2026 Exhibitor Name /
Stand Number ExCel London
Via
Stand Number

Labelling / marks:

All packages should be marked with the following information:

iGB Live 2026 ExCel London
Via
Stand Number
Delivery date to stand
Place count (1 of 10, 2 of 10,
3 of 10, etc.)

[Label Template →](#)

Label template for your reference and use on iGB Live 2026



Commercial invoice (CIPL) should indicate the following information:

- + Detailed description of each item
- + Quantity of each item
- + Value of each item
- + Permanent or temporary importation (valid EORI number required for permanent imports)
- + Import HS codes
- + Country of origin

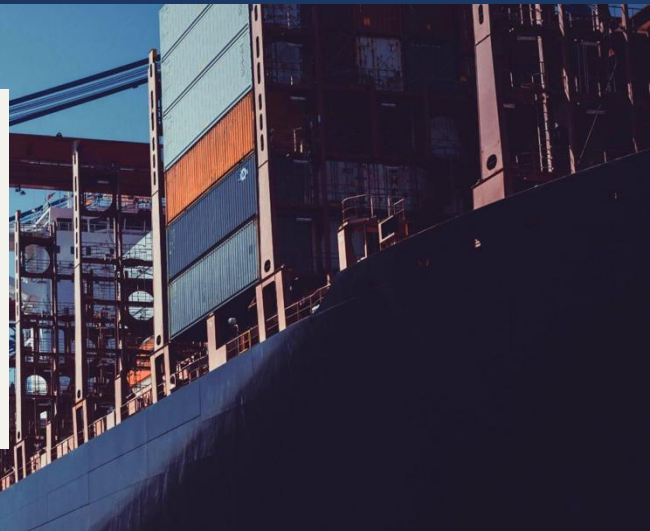
[CIPL Template →](#)

CIPL template for your reference and use on iGB Live 2026

Sea freight



- + Bill of lading (express release)
- + Commercial invoice / ATA carnet
- + Packing list
- + Power of attorney



Air freight



- + Bill of lading (express release)
- + Commercial invoice / ATA carnet
- + Packing list
- + Power of attorney



Road freight



- + Bill of lading (express release)
- + Commercial invoice / ATA carnet
- + Packing list
- + Power of attorney





Courier shipping instructions

Please note that if we are required to provide assistance in clearing the consignment through customs the applicable cost will be applied.

Please note there are expected delays if the consignment is not consigned correctly, the importer does not have a valid EORI, or there is no CIPL.

Customs clearance

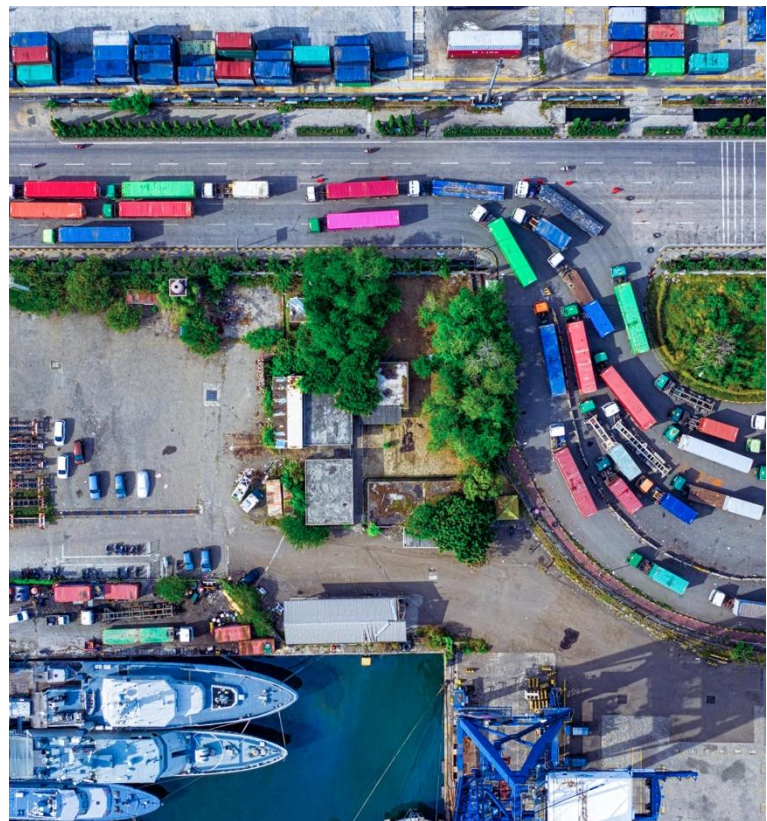
Consignments should be sent on a freight prepaid basis in accordance with the arrival deadlines set and can be cleared via:

+ Permanent entry (duty & VAT paid)— goods will remain in the territory post event

+ Temporary entry (temporary import without paying duty & VAT)

+ ATA carnet—all items must be returned post event and cannot be resold, consumed or given away

Please note temporary and definitive goods must be packed and shipped on a separate basis.



Payment of charge

Unless freight is routed via our Kuehne+Nagel network or officially appointed partners, we will require payment for all services, as advised by us, prior to services being completed. This is due to these entities being likely to have a credit facility in place, and having a pre-arranged set-up on our myFairLOG booking system.

Kuehne+Nagel UK are able to offer two types of payment terms, in accordance with the below:



Credit account

You have an existing credit facility with Kuehne+Nagel UK (please check that this is still valid prior to booking services). If you would like to set up a credit account with us, please contact us to request the relevant forms. This must be completed two months prior to the relevant services being completed.

Cash on demand (COD)

If you do not have an agreed credit facility with Kuehne+Nagel UK, services must be paid for prior to services being completed. Payment can be made via bank transfer or credit card payment. Please note card payments will incur additional fees from our service provider PayCargo.

Deadline for bank transfers is: 19/06/26



[Pay via PayCargo →](#)

Credit card payments via PayCargo

[Download PDF ↓](#)

Kuehne+Nagel Ltd bank details

Expo
Halls
←

Seminars
→

Live
Stage
↗

Info
→

Lounge
↓



Inspire. Empower. Deliver.

KUEHNE+NAGEL 