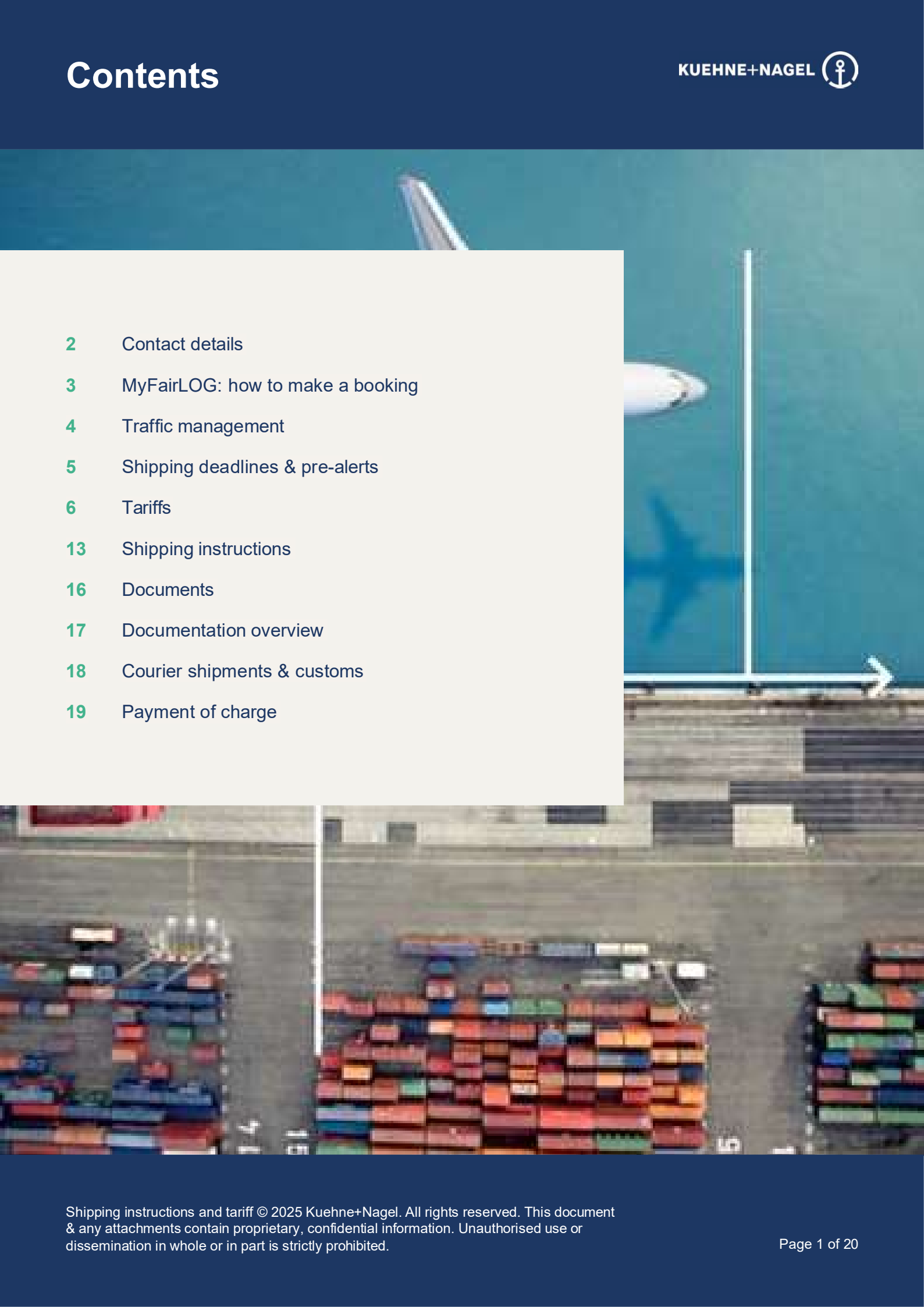




Shipping Instructions and Tariff

iGBA, Fira Gran Via, Barcelona
19th - 20th January 2026





2	Contact details
3	MyFairLOG: how to make a booking
4	Traffic management
5	Shipping deadlines & pre-alerts
6	Tariffs
13	Shipping instructions
16	Documents
17	Documentation overview
18	Courier shipments & customs
19	Payment of charge



Aymen El Harda

KN ICE Event Team

uk.clariongamingevents@kuehne-nagel.com



MyFairLOG: how to make a booking



Planning an event can be complex, but with our platform logistics can become a breeze.

myFairLOG →

<https://fairlog.kuehne-nagel.com/login>

Book your services online



Transport: arranging transport from your door to exhibition stand or vice versa



Storage: temporary storage of your empty or full case goods during the exhibition



Onsite lifting: for reloading / positioning of goods from your vehicle to stand or vice versa



Equipment: rental of various specialist material handling equipment

How it works



1

Log in: visit the expo and event logistics platform and log in securely

2

Select services: choose from unloading, reloading, empty case storage, or stand repositioning

3

Book: provide event details, select dates, and quantities

4

Track: monitor your orders in real time

Efficient traffic bookings for iGBA 2026



A traffic booking system managed by Kuehne+Nagel will be in place.

Loading zone bookings will be possible / accessible upon request using the below links.

All vehicles accessing site will need to move via the vehicle marshalling yard (SOT) prior to venue access.

We observe a staggered access plan whereby each exhibitor is issued a unique timetable. Slots will be bookable as per exhibitors individual timetables.



Traffic Management Information and Fee's

CLICK HERE

The traffic booking system will be live from

First Release : by 26th November

General Release : by 3rd December

Shipping deadlines



Airfreight to: BCN Airport

5 working days
prior to required delivery



Roadfreight:
Direct Unload / Reload

As required

Roadfreight:
Advanced Warehouse

5 working days
prior to required delivery



**Seafreight (LCL) at BCN
port**

10 working days
prior to required delivery

**Seafreight (FCL) at BCN
port**

5 working days
prior to required delivery



Pre-alerts

All pre-alerts must be submitted via email directly to the contact details provided at least **5 working days** (weekdays) prior to the shipment arriving.

Email: uk.clariongamingevents@kuehne-nagel.com



Airfreight tariff

	Import / export clearance per ATA carnet (document issue fee not included)	€210.00 per clearance
	Temporary / export customs clearance (temporary and definitive imports are cleared separately)	€228.00 per entry, per exhibitor
	Temporary import bond fee	1.75% CIF value €350.00 per shipment, per exhibitor
	Additional customs tariff HS code	€15.00 per HS code
	Customs examination	€75.00 per shipment
	Import VAT / duty	As per outlay + 15%
	Customs Security Fee	1.5% CIF Value €150.00 per clearance
	Transport from airport to booth (per kg) Chargeable weight: 1cbm = 300kg	€1.56 per kg €486.00 minimum per AWB
	Airport arrival fees	€90.00 per AWB
	Additional charges for goods sent by express carrier (UPS, FEDEX, DHL)	€150.00 per AWB
	Energy Release Fee	€78.00 per shipment

*Exclusions apply such as: airport/port storage, demurrage, THC

*All goods rounded up to the nearest cubic metre

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Seafreight tariff

	Import / export clearance per ATA carnet (document issue fee not included)	€210.00 per clearance
	Temporary / export customs clearance (temporary and definitive imports are cleared separately)	€228.00 per clearance
	Temporary import bond fee	1.75% CIF value €150.00 per clearance
	Additional customs tariff HS code	€15.00 per HS code
	Customs examination	€75.00 per shipment
	Import VAT / duty	As per outlay + 15%
	Customs Security Fee	1.5% CIF Value €150.00 per clearance
	From free arrival at port to fairground delivered on booth per way	€2280.00 per container (20' container) €2640.00 per container (40' container)
	Additional FCL Terminal Fee for goods via warehouse	€30.00 per cbm (min. 3cbm)
	LCL transfer from port to advanced warehouse & delivered to stand (and vice versa) 1cbm = 333kg	€138.00 per cbm (min. 2cbm)

*Exclusions apply such as: airport/port storage, demurrage, THC

*All goods rounded up to the nearest cubic metre

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Customs

	Permanent import on commercial invoice up to CIF value €12,000.00	€190.00 per shipment, per exhibitor
	Permanent import on commercial invoice up to CIF value €18,000.00	€318.00 per shipment, per exhibitor
	Permanent import on commercial invoice up to CIF value €24,000.00	€354.00 per shipment, per exhibitor
	Permanent import on commercial invoice up to CIF value €36,000.00	€438.00 per shipment, per exhibitor
	Use of Resa EORI (import or export)	€200.00 per shipment, per exhibitor
	T1 Closing	€250.00 per shipment
	International T-form/DAE for export up to CIF value €24,000.00	€200.00 per shipment
	National T-form up to CIF value €43,000.00	€150.00 per document
	T-form cancellation fee for shipments to Resa warehouse	€150.00 per document
	T-form cancellation fee for shipments to venue	€350.00 per document
	Conversation from temporary to permanent clearance (consumed, sold - on top of permanent import clearance charge)	€85.00 per document



Advanced Warehouse



From reception via advanced warehouse & storage & vice versa
Chargeable weight (per 100kg): 1m³ = 333kg)

€60.00 per cbm (min. 2cbm) – per shipment, per exhibitor



Transport to venue & delivery to booth & vice versa
Chargeable weight (per 100kg): 1m³ = 333kg)

€60.00 per cbm (min. 2cbm) – per shipment, per exhibitor



Interim Storage
Applicable for shipments delivered 2 weeks+ ahead of delivery to stand date/ collected 2 weeks+ after collection from stand date

€1.00 per day, per 100KG

*All goods rounded up to the nearest cubic metre

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Onsite Charges



**Forklift & driver to unload from vehicle to stand OR
Forklift & driver to reload from vehicle to stand**
(FTL = 60cbm)
(HTL = 30cbm)

€20.00 per 1m³ / 333kg
(minimum £60.00)



Forklift & driver to assist with stand erection / dismantling only
(up to 3T forklift)

€175.00 per hour / part hour
(minimum £350.00)



Forklift & driver to assist with stand erection / dismantling only
(over 3T forklift)

Price on application



Plant Hire
Subject to availability

[Click Here for Information](#)

*All goods rounded up to the nearest cubic metre / nearest started hour

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Storage



Standard empty storage

Returned to stand AFTER Priority Storage.
You may be asked to indicate return day
and return timings cannot be guaranteed.
Full goods identified within empty storage
cases will be charged as per full goods tariff.

€55.00 per 1m³
(minimum €110.00)



Priority empty storage

Returned on breakdown evening once go
ahead from Health & Safety team is received,
timings cannot be guaranteed.
Volumes limited to 50cbm.

€100.00 per 1m³
(minimum €200.00)



Full Good storage

(Ladders, Equipment etc.)

€75.00 per 1m³
(minimum €150.00)

**All Storage to be rounded up per piece to
the nearest cubic metre on collection.**

*All goods rounded up to the nearest cubic metre

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& any attachments contain proprietary, confidential information. Unauthorised use or
dissemination in whole or in part is strictly prohibited.

Ancillary charges & exclusions



Overtime surcharges:

Saturday **+50%**

Sunday **+100%**

Public holiday **+100%**

Evening / Night Surcharge (2000-0800) **+50%**



Late booking surcharge: **50%**

Applicable after 19/12/2025



File & intervention fee: **€100.00**

Per order



Advanced Warehouse late arrival surcharge: **25%**

Applicable as per shipping deadlines on page 5



Cancellation fee: **100%**

Effective 48hrs prior to service day.



Exclusions:

Insurance, VAT, duties & taxes (if incurred), additional customs inspection, secondary screening, wait time, demurrage, DG shipment handling

Subject to BIFA Standard Trading Terms - available on request
Subject to Kuehne + Nagel Global Trade Control Clause - available on request



Seafreight

All consignments should be sent on a freight prepaid basis to KN nominated BCN port and consigned as follows:

Consignee: seafreight

RESA EXPO WAREHOUSE

For: Name of the event / Exhibitor name, C.Botanica,
62 - Fira Gran Via, Acceso 4
8908 Hospitalet (Barcelona) Spain

Notify:

iGBA 2026

"Exhibitor name" / "Stand No / KN
booking reference"

Ctc : TBC

Telephone: + 44 (0) 121 312 2357



Airfreight

All consignments should be sent on a freight prepaid basis to KN nominated BCN port and consigned as follows:

Consignee: airfreight MWAB

RESA EXPO WAREHOUSE

For: Name of the event / Exhibitor name,
C.Botanica,
62 - Fira Gran Via, Acceso 4
8908 Hospitalet (Barcelona) Spain

Notify:

iGBA 2026

"Exhibitor name" / "Stand No / KN
booking reference"

Ctc : TBC

Telephone: + 44 (0) 121 312 2357



Roadfreight

All consignments should be sent on a freight prepaid basis to the following address:

Consignee: roadfreight (via warehouse)

Kuehne_Nagel / RESA
iGBA 2026
For: Exhibitor name / Booth number
Av. Rius i Taulet 2/4 - Fira Montjuic - Hall
2, 08004 Barcelona
GPS: 41.372757 , 2.153827

Notify:
iGBA 2026
"Exhibitor name / "Stand No / KN
booking reference"
Ctc: TBC
Telephone: + 44 (0) 121 312 2357

Warehouse Opening Hours:
TBC

Consignee: roadfreight (direct)

RESA EXPO DIRECT TRUCKS
C/O Kuehne+Nagel Ltd Expo +
Events or: iGBA 2026 /
Exhibitor name
Fira Barcelona Gran Via
Av. Joan Carles I, 64
08908 L'Hospitatet de Llobregat
Barcelona, Spain

Notify:
iGBA 2026
"Exhibitor name / "Stand No / KN
booking reference"
Ctc: TBC
Telephone: + 44 (0) 121 312 2357

Roadfreight **must be pre-booked**
prior to arrival.

Please refer to the traffic management
guidelines on page 6 of this document
on how to make a traffic booking.
Vehicles attempting to access site
directly, without an access pass will be
turned away.

It is not the responsibility of
Kuehne+Nagel to book in vehicles.

General information

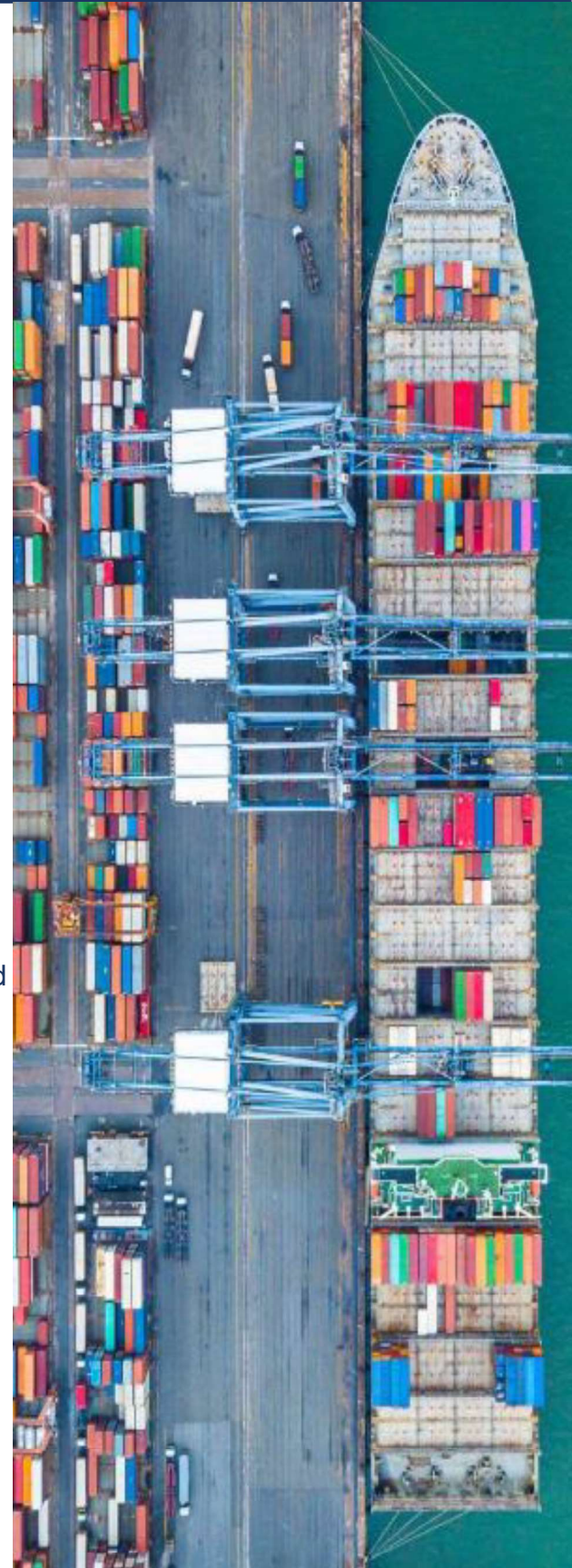
+ For temporary imports, it is **highly recommended** to ship via **ATA carnet** due to restrictions for temporary imports & necessary customs checks.

+ Permanent & temporary items will require **separate commercial invoices** for customs purposes, **cannot** be consolidated onto one document & must be **packed separately**.

+ Failure to comply with the relevant instructions within this document may cause **undue delays** and may lead to **additional expense**.

+ Please refer to the **traffic management guidelines** on page 6 of this document on how to make a booking. Please ensure your driver arrives with the **pre-assigned Kuehne+Nagel reference**.

+ All wooden packing materials that enter the EU must conform to the **international standard ISPM-15**, and should be free of bark and treated; showing the IPPC stamp to confirm the ISPM-15 standard.



All document checks and pre-alerts to be emailed to Kuehne+Nagel Ltd for necessary approvals



Invoice should be addressed as follows:

iGBA 2026
Exhibitor Name / Stand Number
Fira Barcelona Gran Via
Stand Number

Labelling / marks:

All packages should be marked with the following information:

iGBA 2026
Fira Barcelona Gran Via
Number
Delivery date to stand
Place count (1 of 10, 2 of 10,3
of 10, etc.)

[Label Template →](#)

Label template for your reference and use



Commercial invoice (CIPL) should indicate the following information:

- + Detailed description of each item
- + Quantity of each item
- + Value of each item
- + Permanent or temporary importation (valid EORI number required for permanent imports)
- + Import HS codes
- + Country of origin

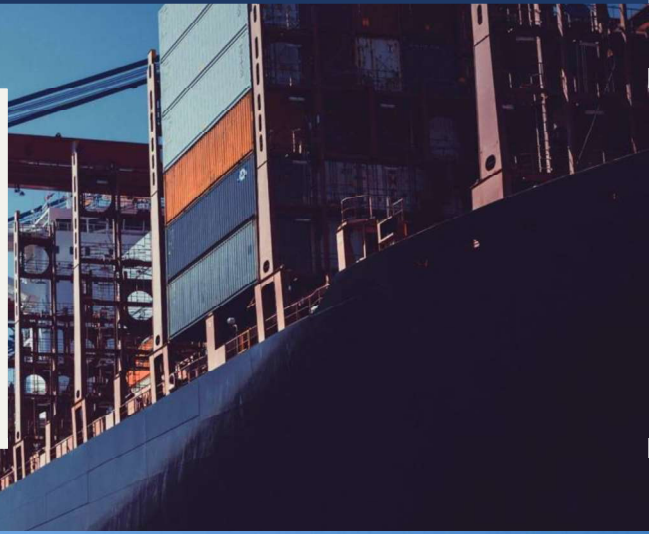
[CIPL Template →](#)

Use of RESA's CIPL is mandatory, please contact us for a copy

Sea freight



- + Bill of lading (express release)
- + Commercial invoice / ATA carnet
- + Packing list
- + Power of attorney



Air freight



- + Bill of lading (express release)
- + Commercial invoice / ATA carnet
- + Packing list
- + Power of attorney



Road freight



- + Bill of lading (express release)
- + Commercial invoice / ATA carnet
- + Packing list
- + Power of attorney





Courier shipping instructions

Please note that if we are required to provide assistance in clearing the consignment through customs the applicable cost will be applied.

Please note there are expected delays if the consignment is not consigned correctly, the importer does not have a valid EORI, or there is no CIPL.

Customs clearance

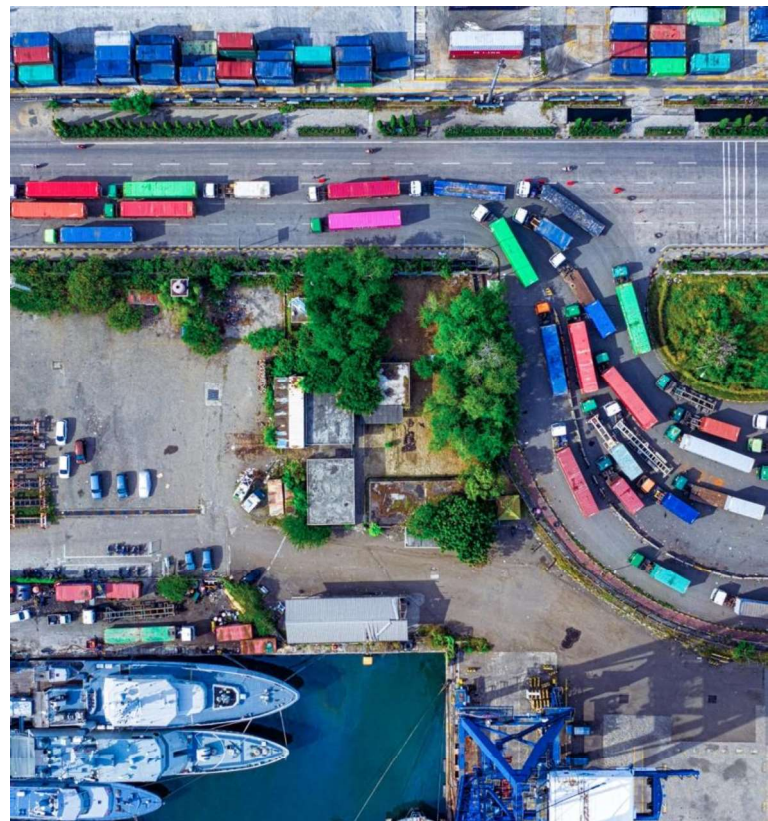
Consignments should be sent on a freight prepaid basis in accordance with the arrival deadlines set and can be cleared via:

+ **Permanent entry (duty & VAT paid)**—goods will remain in the territory post event

+ **Temporary entry (temporary import without paying duty & VAT)**

+ **ATA carnet**—all items must be returned post event and cannot be resold, consumed or given away

Please note temporary and definitive goods must be packed and shipped on a separate basis.



Payment of charge

Unless freight is routed via our Kuehne+Nagel network or officially appointed partners, we will require payment for all services, as advised by us, prior to services being completed. This is due to these entities being likely to have a credit facility in place, and having a pre-arranged set-up on our myFairLOG booking system.

Kuehne+Nagel UK are able to offer two types of payment terms, in accordance with the below:



Credit account

You have an existing credit facility with Kuehne+Nagel UK (please check that this is still valid prior to booking services). If you would like to set up a credit account with us, please contact us to request the relevant forms. This must be completed two months prior to the relevant services being completed.

Cash on demand (COD)

If you do not have an agreed credit facility with Kuehne+Nagel UK, services must be paid for prior to services being completed. Payment can be made via bank transfer or credit card payment. Please note card payments will incur additional fees from our service provider PayCargo.

Deadline for bank transfers is: 09/01/2026

[Pay via PayCargo →](#)

Credit card payments via PayCargo

[Download PDF ↓](#)

Kuehne+Nagel Ltd bank details

Expo
Halls
←

Seminars
→

Live
Stage
↗

Info
→

Lounge
↓



Inspire. Empower. Deliver.

KUEHNE+NAGEL 